

JUANITA DOWNEY

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Juanita Downey has 45 years of experience and 17 years management work including mid-level management and United Kingdom Military Deployment. 'I am an excellent Professional Teacher who works Microsoft, Macs, IBM and AI powered software to provide excellent communication and leadership skills. I have strong ICT and networking abilities which deploy configures and updates IBM with Microsoft. I have a proven track record that is government regulated with statistics 100% pass, Alps Grade 1. My customer skills are excellent, and I understand the importance of professional conduct.' An extremely time flexible and organized person who always works to a commendable standard. New CPD Qualifications 2017/2025 include working with World Class Universities through Future Learn and New Skills Academy. Skilled in effective educational strategy and implementation that builds a positive learning environment to aid professional qualification to student of all ages and levels and provides staff development. HMP Amey Security 2025 J Downey (Great Britain).

EXPERIENCE



STAFFORCE GRIMSBY & LINCOLN, MAY 2022 TO JAN 2025. (British Military)

A1 SECURITY LINCOLNSHIRE SHOWGROUND COVID 19, NOVEMBER 2021.

GEO AMEY SECURITY HMP LINCOLN, HAYS NOV 2021 TO 2025.

MAY 2017 – JAN 2026 WORLD-CLASS UNIVERSITIES, 1-11 HAWLEY CRESCENT, CAMDEN TOWN, LONDON NW1 8NP • Ensured adherence to World Class University regulations for continued company compliance. • Carried out day to day online activities by identify the essential duties accurately and efficiently and completed the work.

MARCH 2015 – APRIL 2015 RECEPTIONIST, INGEUS • Carried out day to day administrative and customer Service accurately and efficiently for Ingeus. • Strictly adhered to Ingeus standards and worked with the team on existing caseloads. • Prepared postal orders and processed these in a timely manner.

JANUARY 2012 – OCTOBER 2020 VISION FOR EDUCATION. PRINCIPAL RESOURCING, HULL/LEEDS HU1 1NQ • Worked with all Lincolnshire Academies, Colleges and organisations to strengthened business relationships. • Maintained individualised learner records for each student and adhering strictly to Ofsted. • Worked with a range of organisations and strengthened business relationships.

MARCH 2012 – AUGUST 2019 EDEXCEL, LONDON. EXAMINER • Marking student exams in a timely manner using Edexcel IT Java system. • Ensured computer systems are functioning correctly throughout marking. Working with ICT Team and Standardising Team to ensure marking categories A-E.

★ **AUGUST 2004 – 2011 FRANKLIN COLLEGE, GRIMSBY. TEACHER** • Created a positive learning environment to aid students Art Exams • Taught in a professional manner using IT MAC systems and Photoshop. • Ensured computer systems are functioning correctly throughout the Academic Year. • Adhered strictly to Ofsted standards. • Won Awards for Excellence, Top 10 course in England for Design.



EDUCATION

JULY 2003

BISHOP GROSSTESTE UNIVERSITY, LINCOLN

Post Graduate Certificate of Education, Secondary, Pass.

JULY 2002

DE MONTFORT UNIVERSITY, LEICESTERSHIRE LINCS CAMPUS

BA Hons Illustration, First Class.

Diploma in Foundation Art and Design, Distinction.

DECEMBER 2008

**UNIVERSITY OF LINCOLN - 3 YEARS PART-TIME
MA ILLUSTRATION AND DESIGN COMMUNICATION, PASS.**

SKILLS

- ★ Creative Learning Strategies
- ★ A-level Course Instruction
- ★ Volunteer Management
- ★ World Manufacturing
- ★ Adult Education

ACTIVITIES

- ★ Planned lessons according to national standards to cover all requirements and prepare for standardized tests.
- ★ Administered assessments to determine each student's specific educational and social needs.
- ★ 100% Information Technology, Administrative and clerical for Professional Industries.

- ★ Improved student's analytical skills by introducing state-of-the-art computer programme technologies.
- ★ Positive reinforcement.
- ★ Working with a range of organizations and strengthening business relationships. Coordinated students with learning plans and progression routes. Maintained individualized learner records for each student and strictly abided by Ofsted Official standards.

References at request

2023

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SIR EDWARD LEIGH MP

Member of Parliament for Gainsborough

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